

Redwood Gospel Mission Job Description

The Redwood Gospel Mission, in the grace and power of Jesus Christ, mobilizes our community to minister to the needy so that lives are transformed

Job Title: Cashier
Location: 1821 Piner Road
Ministry: Industrial Ministries
Time Commitment: 20 to 40 hours
Supervisor: Director of Industrial Ministries; Thrift Store Manager
Qualifications: Cash register & POS transaction skills. Organized, proactive. Able to work on feet for extended periods and lift 30 pounds. Good customer service skills; flexible team player.

Waits on customers, rings up transactions, stocks, arranges & rotates inventory when time, assists with store cleanliness & organization.

Duties and Responsibilities:

- * Courteously greet and assist customers; ring up transactions; bag for customers.
 - * Work with other staff to ensure register is always manned during business hours.
 - * As time allows, assist with stocking the store with priced and ready items, organization and sorting of clothing & other items in the store and checking for and removing damaged clothing & other items.
 - * As needed, rotate & organize jewelry & other higher priced items at cashier area.
 - * As time allows, help with neatness & cleanliness of store & cashier area.
 - * Be familiar with and follow all Industry policies & procedures.
 - * As time allows, introduce customers to our coffee & other ministries. (Stock flyers)
 - * Other duties as assigned by supervisor(s).
- Other items to note for this position:**
- * The safety of our customers is paramount. Remove unsafe items or trip hazards immediately or call for help in doing so.
 - * Assist with avoiding "Thrift Store" mentality. A clean & organized store will attract customers & help reduce shoplifting.
 - * We unfortunately have to be aware of shoplifters at all times. If shoplifting is suspected, immediately contact a manager to assist. Sometimes we can direct a potential shoplifter to our family assistance program & avoid punitive measures.