



Redwood Gospel Missions Job Description

The Redwood Gospel Missions, in the grace and power
of Jesus Christ, mobilizes our community to minister
to the needy so that lives are transformed

- Job Title:** Electronics Tester and Back Door Receiving
- Location:** 1821 Piner Road, Santa Rosa & 375 Southwest Blvd, Rohnert Park
- Ministry:** Industrial Ministries
- Time Commitment:** 40 hours per week
- Supervisor:** Production Manager
- Qualifications:** Good customer service skills; good organization and discernment.
Able to lift 40 to 60 pounds; team player.
- Position Summary:** Provide a pleasant and uncluttered atmosphere for customers dropping off donations and picking up already purchased items
- Duties and Responsibilities**
- * Monitor the back door for customers delivering donations.
 - * Keep donation area clean and organized; monitor placement of donated items to ensure a clear work flow; keep high traffic areas swept & free of debris.
 - * Monitor and arrange placement of sold items to prevent obstructions; assist with furniture sales pick-ups by customers.
 - * Issue customer donation receipts as requested.
 - * Test all electronic equipment for salability; arrange for proper disposal of broken or unrepairable items.
 - * Price salable electronics for entry onto store floor.
 - * Be familiar with and follow all Industry policies & procedures.
 - * Other duties assigned by supervisor