



## Redwood Gospel Missions Cashier

The Redwood Gospel Missions, in the grace and power of Jesus Christ, mobilizes our community to minister to the needy so that lives are transformed.

- Location(s):** 1821 Piner Road, Santa Rosa & 375 Southwest Blvd. Rohnert Park
- Ministry:** Industrial Ministries
- Time Commitment:** 20 - 40 hours per week
- Supervisor:** Thrift Store Manager
- Position Summary:** Wait on customers, ring up transactions, stock, arrange, & rotate inventory as time allows. Assists with store cleanliness & organization.
- Qualifications:** Cash register & POS transaction skills. Organized, proactive. Able to work on feet for extended periods and lift 30 pounds. Good customer service skills; flexible team player.
- Duties & Responsibilities:**
- \*Courteously greet and assist customers, ring up transactions, and bag for customers.
  - \*Work with other staff to ensure that the register is always manned during business hours
  - \*As time allows, assist with stocking the store with priced and ready items, organization and sorting of clothing & other items in the store. Check for and remove damaged clothing & other items.
  - \*As needed, rotate & organize jewelry & other higher priced items at cashier area.
  - \*As time allows, help with neatness & cleanliness of store & cashier area.
  - \*Be familiar with and follow all industry policies & procedures.
  - \*As time allows, introduce customers to our coffee & other ministries (stock flyers).
  - \*Other duties as assigned by supervisor.
- Other items to note for this position:**
- \*The safety of our customers is paramount. Remove unsafe items or trip hazards immediately or call for help in doing so.
  - \*Assist with avoiding the "Thrift Store" mentality. A clean & organized store will attract customers & help reduce shoplifting.
  - \*We unfortunately have to be aware of shoplifters at all times. If shoplifting is suspected, immediately contact a manager to assist. Sometimes we can direct potential shoplifter to our community assistance program & avoid punitive measures.