



Redwood Gospel Missions Job Description

The Redwood Gospel Missions, in the grace and power of Jesus Christ, mobilizes our community to minister to the needy so that lives are transformed

Job Title:	Bailer & Sorter
Location:	1821 Piner Road, Santa Rosa & 375 Southwest Blvd, Rohnert Park
Ministry:	Industrial Ministries
Time Commitment:	40 hours per week; some overtime
Supervisor:	Production Manager
Also works with:	Recycling Manager
Supervises:	Volunteers performing sorting or baling
Qualifications:	Able to quickly discern salable clothing and textiles from trash or items to be sold in bulk. Able to safely operate baling machine. Able to lift up to 40 pounds, bend, twist and work on feet.
Position Summary:	Sort clothing & textile items into bins for tagging & pricing and bins to be baled for bulk textile sales. Help facilitate movement of items to proper locations. Assist with pricing of some large items such as linens & curtains.
Duties and Responsibilities	<ul style="list-style-type: none">* Identify clothing and textiles as store salable, bulk salable or trash.* Send salable items to processing areas; fill baler with bulk items and bind.* With assistance of warehouse manager, get baled items to warehouse for sale.* Be familiar with and follow all Industry policies & procedures.* Other duties as assigned by supervisor