

Homeless Birthday Party

Friday, May 26, 2023

Noon - 2pm

Julliard Park

Pre-Event Opportunities

Position	People	Shifts	Description
Donate items for Birthday Bags			Sunscreen, lip balm, granola bars, sunglasses, flip flops
PRE-EVENT - Birthday Bags - sort and pack	4	Wednesday May 24th 9:30am - 11:30am	Sort donated gift items and pack in 150 gift bags.

Event Day Opportunities

Create the Party Atmosphere!

Position	People	Shifts	Description
Booth Set-up and Decorations	4	10am - 12 noon	Set up tables and chairs and hang banners. Make balloon clusters to adorn the various booths. Provide your own decorations and balloons.

Make the Day a Party!

Position	People	Shifts	Description
Volunteer Check-in	2	11:00am - 2:00pm	Check-in volunteers, give name tag and direct to task location
Birthday Gift Distribution	2	11:30am - 2:30pm	Help setup booth area. Give a gift to each guest. Clean-up area.
First Aid	1	Noon - 2:30pm	RN, LVN, MD, EMT to be on hand. Can be serving in another area.
Photographer	2	Noon - 2:30pm	Take pictures throughout the event. Bring your own camera
Clean-up Crew	6	1:30pm - 3:30pm	Assist with clean-up, take down canopies, stack chairs, etc.