



2447 Summerfield Rd. Santa Rosa, CA 95405

(707) 578-1830 (Ministry Support Center)

ATTN: Dan Wyrsh (HR) or Email: dwyrsh@rgm.org

APPLICATION FOR EMPLOYMENT

PERSONAL INFORMATION

Name: _____
(Last) (First) (M. I.)

Position Applied For:

Address: _____
(Street) (City) (State) (Zip)

Full Time ☐
Part Time ☐

Phone: _____
(Day) (Evening)

Position:

E-mail: _____

Are you a member of a church? Yes ☐ No ☐ If yes, please specify below:

(Church Name) (City)

(Name of Pastor) (Church Phone #)

May we contact your pastor for a
pastoral reference? Yes ☐ No ☐

Emergency Contact: _____ Relationship: _____

Address: _____ Phone: _____

Have you ever been convicted of a sexual crime, whether a felony or misdemeanor, including any crime which has required you to register under California Penal Code Section 290? _____ If yes, please explain:

A conviction will not necessarily disqualify the applicant from employment.

Have you used illegal drugs in the last year? _____

We reserve the right to drug test applicants as a condition of employment.

Do you smoke? _____ Are there any other life controlling issues which would impact your employment?

Are there any things in your life that you are aware of that might not be compatible with the ministry, values, principles, and mission of the Redwood Gospel Mission? Yes ___ No ___ Need Clarification _____

EDUCATION AND PROFESSIONAL TRAINING

(Name)

(City)

(State)

(Certification)
(Degree)

High School: _____

College: _____

Other: _____

WORK EXPERIENCE

From: _____ / _____ Employer: _____ Supervisor: _____

To: _____ / _____ Address: _____ Phone: _____

Position and Duties _____

Reason for Leaving: _____

From: _____ / _____ Employer: _____ Supervisor: _____

To: _____ / _____ Address: _____ Phone: _____

Position and Duties: _____

Reason for Leaving: _____

From: _____ / _____ Employer: _____ Supervisor: _____

To: _____ / _____ Address: _____ Phone: _____

Position and Duties: _____

Reason for Leaving: _____

Please list any additional experience on a separate sheet of paper.

Salary Desired: _____

Date available for employment: _____

List any other experience, hobbies, or special skills (i.e., volunteer work)

Foreign Languages: Spoken: _____ Read: _____ Written: _____
Spoken: _____ Read: _____ Written: _____

1. Have you ever failed or refused to fulfill an employment contract? YES ☐ NO ☐

2. Are you presently employed? YES ☐ NO ☐

3. If you are employed, may we inquire of your employer? YES ☐ NO ☐

4. Have you ever applied to the Redwood Gospel Mission before? YES ☐ NO ☐

When? _____ For what position? _____

PROFESSIONAL REFERENCES

(Name)

(Address)

(Phone)

(Relation to work)

Reference #1: _____

Reference #2: _____

Reference #3: _____

Please write a brief answer to the following questions. (Use a separate sheet of paper, if necessary)

1. Why are you interested in working for the Redwood Gospel Missions? _____

2. What contribution can you personally make to the Redwood Gospel Missions? _____

3. Write a brief statement on your philosophy of the type of work you seek. _____

4. Describe briefly the chief areas of responsibility for the position you are seeking. _____

5. Describe at least one strength and weakness in relationship to the position you are seeking. _____

Redwood Gospel Missions • Statement of Non-Discrimination

Redwood Gospel Missions adheres to the policy that all applicants for employment shall be considered without regard to race, color, sex, ethnicity, national origin, physical handicap, or disability.

Please write a brief testimony describing your relationship with God.

Redwood Gospel Missions ● Statement of Faith

1. We believe the Bible to be the inspired, infallible, authoritative Word of God.
2. We believe there is only one God, eternally existent in three Persons: Father, Son, and Holy Spirit.
3. We believe in the deity of Christ, in His birth through the Virgin Mary, in His sinless life, in His miracles, in His vicarious and atoning death through shed blood, in His bodily resurrection, in His ascension to the right-hand of the Father, and in His personal return to power and glory.
4. We believe that for the salvation of the lost and sinful men, regeneration by the Holy Spirit is absolutely essential.
5. We believe in the present ministry of the Holy Spirit, by whose indwelling the Christian is enabled to lead a godly life.
6. We believe in the resurrection of both the saved and the lost, that those who are saved enjoy eternal life with God and those who are lost suffer eternal separation from Him.
7. We believe in the spiritual unity of believers in our Lord Jesus Christ.

Certification

I hereby certify that the information presented in this application form is true and complete. I further certify that I believe and agree with the Statement of Faith as listed above. My permission is hereby given for contact to be made with references and employers listed herein, and to do any required educational and criminal background checks.

Signature: _____

Date: _____

-- -- -- -- -- FOR OFFICE USE ONLY -- -- -- -- --

Interviewed by: _____ Date: _____ Referred to: _____

Hired: _____ Position: _____ Salary: _____

Starting date: _____ Special Remarks: _____



Ministry Ethics

Because the nature of our Ministry, we choose to behave in a Christ-centered way, whether alone or with others. Many of the points listed below are further elaborated upon throughout the Employee Manual. Please keep a copy of this document for quick reference.

We commit to the following principles, which will help me fulfill the mission and methods of the Redwood Gospel Missions.

- 1. I will maintain total abstinence from the use of tobacco, cannabis, alcohol and any other mind-altering or life-controlling substances while employed at RGM.**
- 2. I will actively participate in a Christ-centered church, with pastoral support systems and peer accountability.**
- 3. I will exhibit responsible concern for the well being of my peers and the RGM community by not ignoring signs of illness or unethical conduct in coworkers.**
- 4. I will remain aware of our skills and limitations, not attempting to counsel or advise anyone on matters not our area of expertise. I will be careful to recognize when it is in the best interest of a client to refer them to another staff person.**
- 5. I will accept responsibility for our continuing education, training, and professional development as part of our commitment to providing quality care for those I serve.**
- 6. I will avoid engaging in social relationships with clients or graduates of RGM until one year after their program participation or graduation. This includes invitations to my home or other social activities. I recognize the attendance by clients to a church function will be at the discretion of the appropriate program staff.**
- 7. I will avoid engaging in any activity that could be considered exploitation of clients for personal gain, whether in a relationship or on a social or financial level. I will not employ clients for personal projects or business.**
- 8. I will avoid giving out information about a client, except to the appropriate staff, or when specifically authorized by the person in question.**
- 9. I will avoid using authority in a coercive manner to meet our own ends; nor will I promote dependence on myself. I believe true freedom comes through dependence upon Jesus Christ.**

Signature_____ Date_____

Administration_____ Date_____